

## ADDENDUM ONE QUESTIONS and ANSWERS

Date: May 10, 2018

To: All Bidders

From: Michelle Thompson, Buyer  
Department of Health and Human Services

RE: Addendum for Request for Proposal Number RFP 95575 O3  
to be opened June 1, 2018, at 2:00 P.M. Central Time

### Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	RFP Section Reference	RFP Page Number	Question	State Response
1.			<p>Does this mean that the only processors that will be eligible to sell Indirect Discount products are the processors that are awarded the Fee for Service end products?</p> <p><b>A. DHHS PROCESSOR SELECTION</b></p> <p>Following the award of this distribution contract, DHHS will conduct procurement per the DHHS Master Solicitation for Commodity Processing to award Multi-State Processors for school year 2020. The following types of end products will be bid on a fee-for-service basis. However, DHHS will not limit the types of end products which may be sold by awarded processors through the indirect discount system.</p> <p>One cheese pizza end product One meat pizza end product One pasta end product One breaded beef end product One un-breaded beef end product One un-breaded chicken product One breaded chicken end product One oriental chicken end product One breaded pork end product One un-breaded pork end product One breaded turkey end product One un-breaded turkey end product One breaded cheese stick end product One un-breaded cheese stick end product One egg end product</p>	<p>No. There may be more multi-State processors selected to participate in addition to the fee-for-service awarded processors. Selection criteria for State Participation Agreements were recently amended by the USDA at 7 CFR 250.30(d) to include:</p> <p>(1) The nutritional contribution provided by end products;</p> <p>(2) The marketability or acceptability of end products;</p> <p>(3) The means by which end products will be distributed;</p> <p>(4) Price competitiveness of end products and processing yields of donated foods;</p> <p>(5) Any applicable labeling requirements; and</p> <p>(6) The processor's record of ethics and integrity, and capacity to meet regulatory requirements.</p>

			<p>This list may be revised by DHHS from time to time depending on the distributor's ability to market end products that are responsive to the needs of Recipient Agencies and that fully utilize USDA foods that DHHS has diverted for processing. Furthermore, when a Multi-State Processor, in coordination with the awarded distributor, can demonstrate to DHHS at least a half truck load of USDA donated foods could be utilized by Recipient Agencies within a single school year, the processor would be considered marketable. DHHS may enter into a State Participation Agreement with a Multi-State Processor in order to not limit the types of end products that can be sold.</p>	
--	--	--	---	--

The following section is hereby added to the RFP.

**J. FOOD RECALL**

The contractor must follow the distributor responsibilities per Attachment 3, Responding to a Food Recall, Procedures for Recalls of USDA Foods.

The contractor must follow consignee responsibilities per Attachment 4, FNS Instruction, 709-5 Rev. 2, Shipment and Receipt of USDA Foods.

Provide the following information with the proposal response. If the following information is not provided with the proposal response, the State will obtain the information before contract execution.

**Primary Recall Contact**

Name	
Office Telephone Number	
Mobile Telephone Number	
Fax Number	
E-mail Address	

**Back-up Recall Contact**

Name	
Office Telephone Number	
Mobile Telephone Number	
Fax Number	
E-mail Address	

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.